

# Dues Structure

## Reason for Assessing Dues

The activities of the Alliance are funded by dues paid by member agencies. Since advocacy is Job #1 for the Alliance, the bulk of dues paid by member agencies directly funds advocacy activities. Alliance advocacy is directed at helping member agencies accomplish their organizational missions.

## Goals of Dues Structure

The goals of the Alliance dues structure are to:

1. Generate sufficient revenue to fund Alliance activities.
2. Share the cost of Alliance activities equitably among member agencies.
3. Be affordable enough that dues are not cost-prohibitive for small agencies, while not unduly shifting the burden to medium and large agencies.

Who Assesses Dues? Based On What?

Member agencies assess their own dues annually based upon all of the member agency's expenditures in program areas impacted by Alliance advocacy activities including: adoption, education, family-based services, foster family agencies, juvenile justice, mental health, and residentially based services. A member agency's programs and service areas that lie clearly and unequivocally outside the advocacy areas of the Alliance are not included in the dues assessment.

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## How Do I Assess My Agency's Dues?

Each member agency assesses its own dues based upon:

- Prior fiscal year total agency expenditures,
- For all program and service areas,
- Provided in California,
- That are represented by Alliance advocacy activities.

A member agency may not choose to identify only a portion of its programs or service areas for Alliance membership and dues assessment. All of a member agency's services and programs impacted by Alliance activities must be included by the agency in its dues assessment. A member agency may not choose, for example, to have its residential program join the Alliance but exclude its FFA or nonpublic school from membership and dues assessment.

## What Is An Agency?

The term "agency" refers to the identified member agency and all corporate and affiliated entities of the member agency, both nonprofit and proprietary. "Corporate and affiliated entities" include, but are not limited to:

1. Subsidiary corporations.
2. Joint ventures.
3. Parent corporations with overarching fiscal, administrative or programmatic control.
4. Affiliated entities with interlocking management or governance.

## Program and Service Areas Assessed for Dues

Each member agency includes in its dues assessment expenditures related to the following programs or service areas:

- a. Adoption: all programs and service areas focused on adoption of children with special needs, adoption of children from the public systems, and associated pre and post adoption services.
- b. Education: all nonpublic schools, foster youth education, and all programs and service areas focused on children who are receiving education services and support pursuant to an Individual Education Plan (IEP), including but not limited to educationally related mental health services.
- c. Foster family agency: all foster family agencies, intensive treatment foster care, and related programs and services.
- d. Juvenile justice: all programs and services focused on youth in the juvenile justice system.
- e. Mental health: all publicly funded mental health services for children and youth.
- f. Residential care: all group homes, STRTPs, CTFs and residential programs for children and youth in the foster care, juvenile justice, and education systems.
- g. Transitional services for foster youth: all services and support for youth transitioning out of the foster care system; including but not limited to transitional housing, THPP, and THPPlus, and THP-Plus Foster Care.
- h. Prevention: all prevention-based services including Wraparound, Family Resource Centers, early education and related programs and services.
- i. Promising practices, emerging programs, and services: promising programs and services provided by member agencies and identified and approved for advocacy and dues assessment.

A member agency may exclude programs or service areas not impacted by Alliance activities; for example, programs for adults, day care programs, Skilled Nursing Facilities, and programs operated outside of California.

## When Are Dues Assessed?

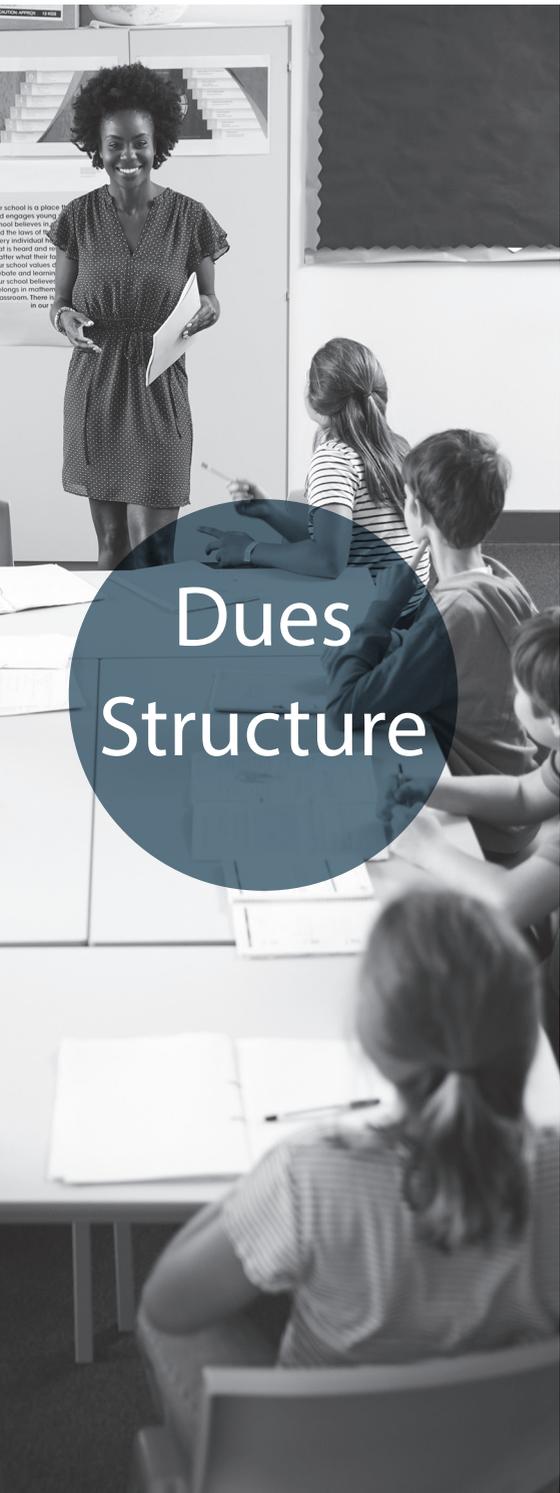
The Alliance annually sends a request for dues assessment to each member at the end of each year. Each member agency submits its dues assessment based upon its prior year expenditures to the Alliance.

## How is Accuracy Assured?

The chief executive (executive director or CEO) and chief fiscal staff person of each member agency are required to sign and attest to the accuracy of the agency's dues assessment.

## When Are Dues Paid?

Dues may be paid yearly or monthly. The Alliance invoices each member agency on the first day of the month. Payment is due within 30 days of when the invoice is received.



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